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Ref: CRASA/CIRCULAR/015/202627

30th July 2026

**To: Director Generals and Chief Executives,
CRASA Members**

Dear Sir/Madam,

INVITATION TO THE 1ST ORDINARY MEETING OF THE CRASA STRATEGIC PLANNING COMMITTEE (CSPC), GABORONE, BOTSWANA, 2ND TO 4TH SEPTEMBER 2026

The Communications Regulators' Association of Southern Africa (CRASA) renews its compliments to all Members of the Association.

In accordance with the communicated schedule of the First Ordinary Meetings of CRASA Standing Committees for the 2026/27 financial year, as previously communicated in Circular Ref. CRASA/CIRCULAR/008/202627 dated 10th June 2026, I have the honour of inviting you or your representative(s) to participate in the First Ordinary Meeting of the CRASA Strategic Planning Committee (CSPC) for the 2026/27 financial year. The meeting will be hosted by the CRASA Secretariat in Gaborone, Botswana, from 2nd to 4th September 2026.

Members will recall that the CSPC was formally constituted at its rescheduled inaugural virtual meeting held on 1st April 2026, at which the Committee elected its Chairperson and Vice-Chairperson, adopted its Terms of Reference, and considered its draft Workplan for the 2026/27 financial year. The Committee's Workplan was subsequently presented to, and endorsed by, the 45th Ordinary Meeting of the Executive Committee (EXCO) held in Lilongwe, Malawi on 10th April 2026, and subsequently approved by the 15th Annual General Meeting (AGM) for implementation.

The purpose of this first ordinary, in-person meeting of the Committee for the 2026/27 financial year is therefore to advance implementation of the CSPC Workplan 2026/27. Specifically, the Committee will consider progress on, and agree implementation modalities for, the following priority activities:

- a) Development of the CRASA Planning and AOP Templates Framework;
- b) Establishment of the CRASA KPI and Performance Monitoring Framework;

- c) Mid-Term Review of the CRASA Strategic Plan (2023–2028); and
- d) Advisory Assessment on the Optimisation of CRASA Committee Structures.

Members are reminded that, in accordance with Clause 5.2 of the Committee's approved Terms of Reference, membership of the CSPC shall specifically include:

- a) Experts in Strategy and Project Management from CRASA Member organisations; and
- b) Representatives and/or Chairpersons of other Standing Committees.

Members are accordingly strongly encouraged to ensure that their nominated representatives to this meeting reflect this composition, given the technical and cross-cutting mandate of the Committee.

A draft agenda for the meeting is annexed hereto for ease of reference. All participants are strongly encouraged to register in advance through the CRASA Events Management Platform. The registration link will be shared together with the Country Information Note containing venue details and a list of recommended accommodation facilities.

All requests for further information should be addressed to the CRASA Secretariat at crasa@crasa.org.

We look forward to your active participation and valuable contribution to the continued implementation of the CRASA Strategic Plan 2023–2028.

Kindly accept the assurances of our highest consideration.

Sincerely



Brian Kasonka Mwansa
For/Executive Secretary

Attachments:
Draft CSPA Agenda