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**24<sup>th</sup> September 2025**

**Ref: CRASA/CIRCULAR/017/202526**

To: Director Generals and Chief Executives  
CRASA Members

Dear Sir/Madam,

**INVITATION TO THE VALIDATION WORKSHOP FOR THE SADC REGIONAL POSTAL DISASTER RISK MANAGEMENT FRAMEWORK AND 2<sup>ND</sup> MEETING OF THE CRASA POSTAL COMMITTEE 2025/26, WINDHOEK, NAMIBIA, 27 – 29 OCTOBER 2025**

The Communications Regulators' Association of Southern Africa (CRASA) renews its compliments to all Members of the Association.

I have the honour of inviting you or your representative(s) to the second and final meeting of the Postal Committee (PC) for 2025/26. The meeting will be hosted by the Communications Regulatory Authority of Namibia (CRAN) from 28<sup>th</sup> to 29<sup>th</sup> October 2025, in Windhoek, Namibia.

The Meeting will be preceded, on 27<sup>th</sup> October 2025, by the CRASA Validation Workshop for the Regional Disaster Risk Management (DRM) Regulatory Framework for the Postal Sector. As Members will recall, The DRM Framework is being developed with financial support from the Universal Postal Union (UPU) Japan Fund and is the first such output to be produced under the fund specifically for regulatory oversight. Accordingly, the consultant will be on hand to present the Framework for validation by all CRASA Members and to receive any inputs that may be incorporated in the final draft.

On the other hand, the purpose of the Committee's final meeting of the financial year is to conclude the implementation of the Postal Operational Plan 2025/26 as approved by the 14<sup>th</sup> Annual General Meeting (AGM) which includes the following notable projects:

- a) Update on Implementation of the Regional Quality of Service Improvement Project in collaboration with the UPU and SAPOA;
- b) Support, Monitoring and Evaluation (M&E) for implementation of recommendations for Cross-border Collaboration;
- c) Support, Monitoring and Evaluation for implementation of Environmental Sustainability Recommendations for the Postal Sector;
- d) Consideration of outcomes of the 28<sup>th</sup> Congress of the UPU – Dubai 2025; and
- e) Development of the Postal Operational Plan 2026/27.

The draft agenda of meeting is hereby attached as **Annex I** for your reference.

Participants are strongly encouraged to register in advance for the events on the CRASA Events Management Platform: <https://events.crasa.org/>, and to address any requests for further information to [crasa@crasa.org](mailto:crasa@crasa.org) and/or [bmwansa@crasa.org](mailto:bmwansa@crasa.org).

We look forward to your usual active participation and continued support in the implementation of the CRASA Strategic Plan 2023-2028.

Sincerely



**Brian Kasonka Mwansa**  
**Acting Executive Secretary**

*Attachments:*

*Annex I: Draft Agenda for the 2<sup>nd</sup> Meeting of the PC*  
*Annex II: Namibia Country Information Note*