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**Ref: CRASA/CIRCULAR/014/202526**

**22<sup>nd</sup> August 2025**

**To: Director Generals and Chief Executives  
CRASA Members**

Dear Sir/Madam,

**INVITATION TO CRASA MEMBERS FOR THE FIRST MEETING OF ELECTRONIC COMMUNICATIONS COMMITTEE FROM 22-26 SEPTEMBER 2025 IN JOHANNESBURG, SOUTH AFRICA.**

Communications Regulators' Association of Southern Africa (CRASA) reaffirms its compliments to your organisation.

I have the honor of inviting you or your representative(s) to the first meeting of the Electronic Communications Committee (ECC) for 2025/26. The meeting will be hosted by the Independent Communications Authority of Southern Africa (ICASA) from 24-26 September 2025 from 09h00 to 17h00 Central African Time (CAT). The meeting will be preceded by a capacity building workshop from 22-23 September 2025. The topic of the workshop will be communicated in due course.

The purpose of the first Meeting is to commence the implementation of the ECC Operational Plan for 2025/26 and deliberate on regulatory strategies for the ever-evolving electronic communications landscape in the Southern Africa Region. The meeting will, accordingly, discuss and formulate action plans for the accomplishment of the following key projects:

- (a) Development of Guidelines for Spectrum Sharing and Trading in SADC;
- (b) Review of Guidelines on ICT Quality of Service (QoS) and Quality of Experience for SADC;
- (c) Guidelines on Numbering and Addressing of Internet of Things (IoT) and Machine to Machine (M2M) Communications in SADC

The draft agenda for the meeting is attached herewith as Annex I for your reference. A confirmation of venue and country information note with a list of recommended hotels will be shared when is made available by the host.

Nominated participants are advised to register in advance for the meeting on the CRASA Events Management Platform: <https://events.crasa.org/>; and address any requests for further information to the CRASA Secretariat at [crasa@crasa.org](mailto:crasa@crasa.org) and copy Mr Shukya Kiroga, CRASA Head of Electronic Communications at [skiroga@crasa.org](mailto:skiroga@crasa.org).

We look forward to your active participation and contribution to this meeting and kindly receive my gratitude for your continued support in the implementation of the CRASA Strategic Plan 2023/28.

Sincerely,

A handwritten signature in blue ink, appearing to read 'BKM', with a large, sweeping flourish extending to the right.

Brian Kasonka Mwansa  
**Acting Executive Secretary**